



# Deferred Compensation Enrollment Instructions

Deferred compensation plans such as 403(b) and 457(b) can be contributed to at any time.

## To enroll follow the instructions below:

1. Click on **Neptune Employee Self-Service (ESS)**
2. Click on **Benefits & Taxes**
3. Click on **Benefits Participation**
4. At the top right corner, click on the **Pencil icon**
  - Deferred Compensation 403(b) and 457(b) contributions are taken out of every paycheck **excluding** defer pay over the summer
  - Roth 403(b) and Roth 457(b) contributions are taken out of every paycheck **including** defer pay over the summer
5. Enter the per **paycheck** amount that you want for each plan
6. Click **SAVE** when you are done
7. You should see a message pop up that says “Your benefits plans have been saved”

**Minneapolis Public  
Schools website**

[www.mpls.k12.mn.us](http://www.mpls.k12.mn.us)

**Now that you have finished setting up your salary deferral, follow the on-screen prompts to finish registering for your 403(b) and/or 457(b) account on [mps.corebridgefinancial.com](https://mps.corebridgefinancial.com).**

You can also register your account by phone or contacting your financial professional for assistance.

[corebridgefinancial.com/retirementservices](https://corebridgefinancial.com/retirementservices) 1.888.569.7055

**We're here to help you take **action****

You can reach out directly to your financial professional.

This material is general in nature, was developed for educational use only, and is not intended to provide financial, legal, fiduciary, accounting or tax advice, nor is it intended to make any recommendations. Applicable laws and regulations are complex and subject to change. Please consult with your financial professional regarding your situation. For legal, accounting or tax advice consult the appropriate professional.

Annuities are issued by **The Variable Annuity Life Insurance Company**, Houston, TX. Variable annuities are distributed by AIG Capital Services, Inc., member FINRA..

Securities and investment advisory services offered through VALIC Financial Advisors, Inc., member FINRA, SIPC and an SEC-registered investment adviser.

VALIC Retirement Services Company provides retirement plan recordkeeping and related services and is the transfer agent for certain affiliated variable investment options.

All companies above are wholly owned subsidiaries of Corebridge Financial, Inc.

Corebridge Retirement Services, Corebridge Financial and Corebridge are marketing names used by these companies.

